

City Council Meeting
December 17th, 2024
5:30 pm

Councilpersons present: Charlie Prestholdt, JT Schacherer, Vince Adelman, Jeff Olson and Jake Bothun. Others present: Mayor Randy Tensen, City Manager Jill Kemen, City Clerk Kristin Daline, City Attorney Rick Stulz, City Engineer Jeff Kuhn, W/WW Operator Nathan Grengs, David Pederson and Peggy Crosby.

Mayor Tensen called the meetin to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Schacherer motioned to approve the agenda with a second from Councilman Adleman. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

Councilman Prestholdt motioned to approve consent agenda item 3A. December 3rd, Council Minutes with a second from Councilman Schacherer. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

10 Minute Public Hearing

Mayor Tensen opened the 10-minute public forum at 5:30 pm. Peggy Crosby commented on the holiday decorations looking fantastic in town and thanked all for the work put into getting them put up. Crosby also inquired about the work that needs to be done for the street project to be finished. Updates will be talked about further into the meeting. Hearing nothing more, Mayor Tensen closed the 10-minute public forum at 5:33 pm closed.

Kellie Knudson asked to be put on the agenda to address the Council about the utility rate increase but was unable to attend due to illness. Knudson provided an email that was presented to Council. Council appreciated the input; the email was written respectfully.

Reports of officers, boards and committees

Above ground committee minute update. The committee met with City Engineer and Mike Holaseck with Ryan Contracting and agreed the work is substantially done and to payout the remaining retainage. Mike agreed to pay \$10,000 towards the hauling damage on Memorial Place to fix the road. Mike will be returning in the spring to put a crown back on Spruce Street which is gravel. Spruce was used as a truck route. Mike is waiting for pictures from Locust & 11th missed service line before payment will be made.

Public Works Superintendent Kurt Collins report

Working on quotes for tree removal at Carmen Beninga's. Should hear by the end of week. The railings have been installed in front of Minnwest Bank and Jim's Clothing. The hydrant in the new development has been raised. A light pole on the boulevard was knocked over and will be replaced. The city crew have been putting up Christmas decorations and other work that has come up in the shop. Should hear in January the status of the payloader.

Phase 2 Update City Engineer Jeff Kuhn

Work with the contractor and subs have been completed. Widseth and Ryan Contracting are still working on a resolution to the sewer on Lincoln Place (line that was bored through at the school) and missed sewer service on 11th. The sidewalk panels on the bridge will be replaced next spring, county expense. Seeding will be reassessed in the spring. Street signs will be looked at next year, replacing one on 6th & Chestnut that was missing. The ped ramp at 6th and Chestnut will be replaced in the spring.

City Manager Jill Kemen's report

An invitation was included in the packet for training in Montevideo for council, new mayor, January 29th. All new and current mayor and council are encouraged to attend. Kemen thanked Randy and Charlie for the time and effort supporting to the community the last eight years.

Old Business

Engineer discussion. City Engineer Jeff Kuhn would like the opportunity to continue working with the city. Kuhn asked for any input from the Council. Kemen is looking for Council to make a decision if they would like to continue working with Widseth, or move forward with another engineering firm for the new housing development as the project goes out to bid in January. Councilman Adelman motioned to have Widseth follow through with the rest of phase 2 and the duplex project, and look at another engineering firm to handle the w/ww improvements seconded by Councilman Olson. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Councilman Prestholdt abstained. Motion passed.

New Business

An Agreement between the City of Dawson and Partnership Design, LLC for design services for the Dawson duplex housing development. Cost for this service is included in the deferred loan received. Councilman Schacherer motioned to accept the agreement as written with a second from Councilman Olson. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman

Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

A public notice for township and municipal officials pertaining to cannabis-oriented businesses and land use was included in the packet for information only. The County will allow two businesses in Lac qui Parle County.

Pay estimate #22 for Ryan Contracting was presented. Kuhn explained this is paying out the remaining retainage, additional concrete and plumbing services. Councilman Schacherer motioned to approve the pay estimate with a second from Councilman Olson. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

A copy of the Widseth response letter was presented and the Certificate of Completion with punch list attached. The relining of the manholes will be a cost outside of the project. There are two that need to be relined. Kuhn is working on getting quotes and will present at an upcoming Council meeting. It is Jeff's recommendation for the city to have the work done in the future, this would be PFA eligible. Councilman Schacherer motioned to approve the response letter from Widseth and the Certificate of Completion with a second from Councilman Olson. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

Charlie Prestholdt presented to council a list of three items he would like council consider in the future.

1. Would like all city streets paved that have a house on them. He would like the committee to meet and look at the bylaws. Councilman Prestholdt motioned to have the discussion go to committee with a second from Councilman Schacherer. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed. Kemen will let him know when the committee will meet
2. Explore the lagoon idea for wastewater updates.
3. Annexing streets into the city. Spruce street, N. 4th and Johnson Street were talked about. Councilman Adelman made a motion to have a committee meeting about the areas mentioned with a second from Councilman Prestholdt. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed. Kemen will let him know when the committee will meet.

Ordinances and Resolutions

The Second reading of Ordinance 327 amending the use and connection rates for utilities was presented. Councilman Schacherer motioned to approve the ordinance change with a second from Councilman Prestholdt. Voting in favor, Councilman Prestholdt, Councilman Olson,

Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

The Summary of Ordinance 327 amending the use and connection rates for utilites was presented. Councilman Bothun motioned to approve and have the summary printed in the paper; Councilman Shacherer seconded. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

Miscellaneous Announcements

The next city council meeting led by new Mayor JT Schacherer will be Tuesday, January 7th at 5:30 pm.

With nothing more to discuss, Mayor Tensen motioned to adjourn the meeting with a second from Councilman Olson. Voting in favor, Councilman Prestholdt, Councilman Olson, Councilman Adelman, Councilman Bothun and Councilman Schacherer. Absent: Councilman Hansen. Motion passed.

Meeting adjourned at 6:57 pm.

Kristin Daline, City Clerk

Randy Tensen, Mayor