

Dawson City Council
July 11th, 2023
5:30 pm

Councilpersons present: JT Schacherer, Vince Adelman, Jeff Olson, David Hansen, Jake Bothun and Charlie Prestholdt. Others present: Mayor Randy Tensen, City Manager Jill Kemen, City Clerk Kristin Daline, Public Works Superintendent Kurt Collins, Burt Faehn, Steve O'Neal, City Auditor Darryl Kanthak, Emily Polzine.

Mayor Tensen called the meeting to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Schacherer motioned to approve the agenda, with addition 10H, Jeremy Wilcox house demolition quote with a second from Councilman Olson. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Councilman Olson motioned to approve the consent agenda item 4, June 6th Council Meeting Minutes and item 12, Financials, with a second from Councilman Hansen. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Darryl, City Auditor with Meulebroeck, Taubert & Co. introduced himself to the Council. Meulebroeck, Taubert & Co. has been doing the city's audit for 30+ years. The audit includes a qualified opinion for the Fire Relief Association for their pension plan. The actuary report is not included in the city audit. The city has 16.8 months of reserves. This is an increase of 4 months from 2021. There was a single audit performed because the city received \$750,000 in federal money. Some key highlights for 2022: The general fund showed a \$134,000 increase than what was budgeted. There was a transfer of \$50,772 from Library Memorials to the general fund to pay off the skid loader and attachments that were purchased. The library roof was replaced and a new copier and heat exchange was purchased which was reflected in the library capital outlay expenses. The Park accepted a grant from the Blandin Foundation in the amount of \$70,000 to replace a basketball and tennis court. The EDA received grant revenue from a Historical and USDA grant in total of \$136,799. The Liquor Store profited \$22,814. On motion by Councilman Prestholdt to accept the 2022 audit with a second from Councilman Olson. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed. On motion from Councilman Schacherer to accept journal entry adjustments with a second from Councilman Olson. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed. The funds for the water tower and phase 1 of the street project need to be closed. There is enough money to cover these from the general fund. On motion from Councilman Hansen with a second from Councilman Prestholdt to adjust the two accounts with money from the general fund. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

10-Minute Public Forum

Mayor Tensen opened the public forum at 6:19 pm. Burt Faehn mentioned that people aren't stopping at stop signs and are driving way too fast on the West side of town. He is concerned with the number of kids that live in the area that someone is going to get hurt. He would like the cops to start giving tickets. Steve O'Neal who lives on N. 4th would like to thank Andy and Kurt for the No Parking sign by his house. With nothing more to discuss, Mayor Tensen closed the 10-Minute Public Forum at 6:26 pm.

Municipal Advisor, Rebecca Kurtz met with the Funding Committee about the long-term financial plan. This will be beneficial moving forward to help with budgeting year to year. The Olson Sanitation City Wide Cleanup bill was also discussed. The bill will be talked about again under new business.

Public Works Superintendent Kurt Collins' Report

Work on the lift station by the walking bridge will be done this Fall. Riverfest went well. The meter project is wrapping up, with only a handful of meters yet to be installed. The City is waiting on Anhalt Plumbing to install the meters at the baseball and football field. Councilman Hansen asked if more can be done on Mainstreet for dust control. Councilman Bothun noticed that some of the seeding in the parks did not take except for the areas in the shade. Kurt said they are aware of the seeding all over town. Reseeding will happen again in the Fall. Lot by new addition (Quicks) needs to be taken care of. City to contact Quicks. Talk to Jarrett Wager about what he's supposed to be mowing.

City Manager Jill Kemens' Report

The rail road crossing project was supposed to start tomorrow, but we received word that AGP does not have the materials they need until the end of July. The crossing repairs will be postponed until AGP has their goods. All three crossings will be done on 6th Street and only the middle track on 5th Street will be done. AGP is not willing to repair the other two lines on 5th Street.

A Special Work Session Meeting to review the Financial Management Plan is scheduled for Wednesday, July 26th at 5:30 pm with Rebecca. Rebecca would like participation from Council. The UMVRDC is having an open house on Tuesday, July 25th. There will be entertainment and food provided. Please let Jill know if you would like to RSVP.

Old Business

The Off Sale Liquor Licensing will stay on the agenda until the Liquor Store sells. The Ordinance has been read twice. The building hasn't had any showings.

New Business

Pay estimate #2 for Dakota Supply Group was presented. Councilman Schacherer motioned to pay with a second from Councilman Adelman. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Pay estimate #11 from Ryan Contracting was presented. According to City Engineer Jeff Kuhn, the project is on schedule and on budget. Councilman Olson motioned to pay with a second from Councilman Schacherer. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

A letter from the Southwest Initiative Foundation was included in the packet asking for the city's support in 2024. The cost for 2024 is \$1,375. Jill is asking for a council decision as it will be a budgeted item. Councilman Schacherer said it is a worthwhile cause and motioned to approve with a second from Councilman Olson. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Lori Schwendeman from the LqP land records office provided a synopsis of residential home values for 2023. This is for information only.

The bill from Olson Sanitation from the city-wide cleanup was provided in the packet. The bill is \$6,000 more than what the city will receive for 2023. Discussion on having a drop off site and residents pay for what they get rid of. In the past, there has been outsiders bringing things in and leaving in people's yards. A large majority of residents are paying for the service they aren't using. If the city-wide cleanup continued the way it is, the city would have to increase the fee by \$1.00 to cover the current bill. Councilman Prestholdt motioned to pay the bill with a second from Councilman Hansen. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, and Councilman Schacherer. Against: none. Councilman Olson abstained. Motion passed. Councilman Prestholdt motioned starting in 2024 to have a central drop site and eliminate the city-wide cleanup fee on the utility bill with a second from Councilman Schacherer. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, and Councilman Schacherer. Against: none. Councilman Olson abstained. Motion passed.

Shannon Larson is asking for permission to have fireworks at the football game this fall honoring the Veteran's. Larson has hired a professional pyrotechnic to perform 3-4 fireworks before the game. Councilman Olson motioned to approve the fireworks with a second from councilman Schacherer. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

St. James Church has submitted paperwork for a raffle this fall. Councilman Olson motioned to approve the raffle with a second from Councilman Hansen. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Jeremy Wilcox submitted two quotes for demolition of 458 4th Street. Olson Sanitation and Josh Moen Excavating provided bids. The city pays up to \$3,500, the County pays \$3,500 and

Jeremy would be responsible for the remainder. Payment is made to the lowest bidder, Olson Sanitation. Councilman Schacherer motioned to approve payment of \$3,500 for the demolition with a second from Councilman Hansen. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, and Councilman Schacherer. Against: none. Councilman Olson abstained. Motion passed.

Ordinances and Resolutions

The 1st reading amending the regulation of recreational vehicles within the city was read. The amending ordinance will read as 'recreational vehicles may not operate with a greater number of passengers than the vehicle is designed to carry, and all passengers must be in the seated position while the vehicle is moving. Children must be properly secured in vehicle as would be required by Minn. Statutes. All lap riding is prohibited.' Councilman Schacherer motioned to approve the ordinance with a second from Councilman Hansen. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.

Miscellaneous Announcements

A Council Work Session is scheduled for Wednesday, July 26th at 5:30 pm.
The next Council Meeting will be Tuesday, August 1st at 5:30.

With nothing more to discuss, Councilman Schacherer motioned to adjourn the meeting with a second from Councilman Bothun. Voting in favor, Councilman Adelman, Councilman Bothun, Councilman Prestholdt, Councilman Hansen, Councilman Olson and Councilman Schacherer. Against: none. Motion passed.
Meeting adjourned at 7:10 pm.



Kristin Daline, City Clerk



Randy Tensen, Mayor